

## DOCUMENTATION OF ELIGIBILITY FOR ALTERNATE ASSESSMENT

### Student Information:

Name \_\_\_\_\_ Grade (at time of planning mtg.) \_\_\_\_\_

School \_\_\_\_\_ Meeting Date \_\_\_\_\_

Date of Birth \_\_\_\_\_ Gender \_\_\_\_\_

### Team Information:

Member Names (Required)

Position/Role

\_\_\_\_\_ Parent(s)/Guardian(s)

\_\_\_\_\_ Classroom Teacher

\_\_\_\_\_

\_\_\_\_\_

Team Leader/Contact Person: \_\_\_\_\_

Email: \_\_\_\_\_ Phone #: \_\_\_\_\_ (ext.) \_\_\_\_\_

*The educational team is applying for an alternate assessment to replace the following general assessment(s):*

- ☐ **Vermont - Developmental Reading Assessment (VT-DRA): (Grade 2)**
- ☐ **New England Common Assessment Program (NECAP): Reading (Grades 3, 4, 5, 6, 7, 8 & 11)**
- ☐ **New England Common Assessment Program (NECAP): Math (Grades 3, 4, 5, 6, 7, 8 & 11)**
- ☐ **New England Common Assessment Program (NECAP): Writing (Grades 5, 8 & 11)**

*The planning team followed all of the required procedures below (**ALL boxes must be checked for AYP approval!**)*

- ☐ The team decision to use an alternate assessment provided for parent participation and/or input.
- ☐ The team considered, but ruled out, participation in the general assessment using appropriate accommodations.
- ☐ The decision to use an alternate assessment was based on at least *two* of the following:

#### **General** (*Check all that apply.*)

- ① Completion of the Alternate Assessment Decision-Making Process form
- ② Discussion concerning the student's prior experiences with similar tests
- ③ Comparison of student achievement levels to Grade Level Expectations (GLEs)
- ④ Results of practice tests
- ⑤ Results of released tasks or items
- ⑥ Consultation with district Alternate Assessment Mentor and/or Vermont Department of Education
- ⑦ Other (specify): \_\_\_\_\_

#### **Lifeskills Portfolio Assessment** (#8 must be checked to be considered for approval.)

- ⑧ Comparison of student achievement levels to Alternate Grade Expectations (AGEs)
- ⑨ Student previously participated in the Lifeskills Portfolio Assessment

☐ *The following plan is attached to this application as evidence of **current levels of performance**:*

☐ **IEP**   ☐ **504**   ☐ **EST**   ☐ **Other** \_\_\_\_\_

Using the Alternate Assessment Decision-Making Process form (if needed), the educational team has determined that the following alternate assessment is most appropriate for this student:

- ☐ **MODIFIED ASSESSMENT (Point in time portfolio of student work samples)** The student is working toward the same standards and grade level expectations, at the same performance levels as grade level classmates, but is unable to participate in the general assessment because existing accommodations or test formats do not allow reasonable access.

(Note: This option is not intended for out of level testing.)

- ☐ **ASSESSMENT OF ALTERNATE GRADE EXPECTATIONS (Lifeskills Portfolio)** - The student's level of cognitive ability and adaptive skills prevent achievement of the skills and standards designated for grade level classmates who do not have disabilities. The student's instructional program addresses individualized learning expectations which are not assessed on either the grade level or modified tests. Because the student cannot participate meaningfully on these assessments, progress in the program is evaluated on a portfolio assessment of the Alternate Grade Expectations (AGEs).

(Note: The lifeskills portfolio is the *only* alternate assessment option for the VT-DRA.)

**Please return this form to Rachel Corey, Vermont Department of Education,  
120 State Street, Montpelier, VT 05620-2501 or fax to (802) 828-6563.  
For further information, please call (802) 828-6561.**

### VERMONT DEPARTMENT OF EDUCATION RESPONSE

(For Department use *only*)

I have reviewed the Documentation of Eligibility for Alternate Assessment provided by the planning team and determined:

- ☐ The team has followed the correct eligibility procedures and has provided adequate documentation. The alternate assessment option indicated above meets the specified criteria. Results are approved for use in the school accountability index.<sup>1</sup>
- ☐ Procedures and documentation do not support eligibility for alternate assessment. The student should participate in the regular grade level assessment with appropriate accommodations.
- ☐ Procedures and documentation are not sufficient to actions determine eligibility for alternate assessment. The team should resubmit this form after taking the following steps:

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VT DOE Reviewer's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

<sup>1</sup> Although the Vermont Department of Education reviews applications for approval of alternate assessments for accountability/adequate yearly progress (AYP), the decision to administer an alternate assessment is determined by the student's planning team. However, assessment scores for students who take an alternate assessment without prior VT DOE approval will *not* be approved for use in the school accountability index.